



***The code of practice for the installation,
commissioning & servicing of gas central heating***

Installation, Commissioning and Service Record Log Book

CUSTOMER DETAILS

NAME

ADDRESS

TEL No.

IMPORTANT

1. Please keep the Log Book in a safe place for future reference.
2. This Log Book is to be completed in full by the competent person(s) who commissioned the boiler and associated equipment and then handed to the customer. When this is done, the Log Book is a commissioning certificate that can be accepted as evidence of compliance with the appropriate Building Regulations.
3. Failure to install and commission this appliance to the manufacturer's instructions may invalidate the warranty.

The above does not affect your statutory rights.

The content of this Log Book has been produced in consultation with



Benchmark is supported by



INSTALLER & COMMISSIONING ENGINEER DETAILS

INSTALLER DETAILS

COMPANY NAME

INSTALLATION DATE

ADDRESS

INSTALLER'S NAME

TEL No.

CORGI REGISTRATION DETAILS

REG No.

CORGI ID SERIAL No.

COMMISSIONING ENGINEER (IF DIFFERENT)

NAME

COMMISSIONING DATE

ADDRESS

TEL No.

CORGI REGISTRATION DETAILS

REG No.

CORGI ID SERIAL No.

APPLIANCE & CONTROL DETAILS

BOILER

MAKE AND MODEL

APPLIANCE SERIAL No.

SEDBUK No. %

LOCATION

NEW SYSTEM or REPLACEMENT BOILER

CONTROLS

To comply with the Building Regulations, each section must have a tick in one or other of the boxes.

REQUIREMENT	MEASURES PROVIDED	
1. TIME AND TEMPERATURE CONTROL TO HEATING	ROOM STAT & PROGRAMMER/TIMER <input type="checkbox"/>	PROGRAMMABLE ROOMSTAT <input type="checkbox"/>
2. TIME AND TEMPERATURE CONTROL TO HOT WATER	CYLINDER STAT & PROGRAMMER/TIMER <input type="checkbox"/>	COMBI BOILER <input type="checkbox"/>
3. HEATING ZONE VALVES	FITTED <input type="checkbox"/>	NOT REQUIRED <input type="checkbox"/>
4. THERMOSTATIC RADIATOR VALVES	FITTED <input type="checkbox"/>	
5. AUTOMATIC BYPASS TO SYSTEM	FITTED <input type="checkbox"/>	NOT REQUIRED <input type="checkbox"/>
6. BOILER INTERLOCK	PROVIDED <input type="checkbox"/>	

PLEASE FOLLOW THE INSTALLATION AND COMMISSIONING INSTRUCTIONS IN THE INSTALLATION MANUAL SUPPLIED WITH THE EQUIPMENT

COMMISSIONING PROCEDURE INFORMATION

FOR ALL BOILERS

HAS THE SYSTEM BEEN FLUSHED IN ACCORDANCE WITH THE BOILER MANUFACTURER'S INSTRUCTIONS?

YES NO

WHAT WAS THE CLEANSER USED?

HAS AN INHIBITOR BEEN USED?

YES NO

WHICH INHIBITOR WAS USED?

For the central heating mode, measure and record:

HEAT INPUT

kW

BURNER OPERATING PRESSURE

mbar

CENTRAL HEATING FLOW TEMPERATURE

°C

CENTRAL HEATING RETURN TEMPERATURE

°C

FOR COMBINATION BOILERS ONLY

HAS A WATER SCALE REDUCER BEEN FITTED?

YES NO

WHAT TYPE OF SCALE REDUCER HAS BEEN FITTED?

For the domestic hot water mode, measure and record:

HEAT INPUT

kW

MAXIMUM BURNER OPERATING PRESSURE

mbar

MAXIMUM OPERATING WATER PRESSURE

bar

COLD WATER INLET TEMPERATURE

°C

HOT WATER OUTLET TEMPERATURE

°C

WATER FLOW RATE AT MAXIMUM SETTING

lts/min

FOR CONDENSING BOILERS ONLY

HAS THE CONDENSATE DRAIN BEEN INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS?

YES NO

FOR ALL INSTALLATIONS

DOES THE HEATING AND HOT WATER SYSTEM COMPLY WITH THE APPROPRIATE BUILDING REGULATIONS?

YES

HAS APPLIANCE AND ASSOCIATED EQUIPMENT BEEN INSTALLED AND COMMISSIONED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS?

YES

HAVE YOU DEMONSTRATED THE OPERATION OF THE APPLIANCE AND SYSTEM CONTROLS TO THE CUSTOMER?

YES

HAVE YOU LEFT ALL THE MANUFACTURER'S LITERATURE WITH THE CUSTOMER?

YES

COMPETENT PERSON'S SIGNATURE

CUSTOMER'S SIGNATURE

(To confirm demonstrations of equipment and receipt of appliance instructions)

SERVICE INTERVAL RECORD

It is recommended that your heating system is serviced regularly and that your service engineer completes the appropriate Service Interval Record below.

SERVICE PROVIDER

Before completing the appropriate Service Interval Record below, please ensure you have carried out the service as described in the boiler manufacturer's instructions and in compliance with The Gas Safety Regulations.

Always use the appliance manufacturer's specified spare part when replacing gas controls.

SERVICE 1 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 2 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 3 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 4 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 5 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 6 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 7 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 8 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 9 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

SERVICE 10 DATE: _____

ENGINEER NAME _____

COMPANY NAME _____

TEL No. _____

CORGI ID SERIAL No. _____

COMMENTS _____

SIGNATURE _____

When all of the above services have been completed, please contact your Service Engineer for an additional service interval record sheet.